

Indiana Department of Labor
Indiana Occupational Safety and Health Administration
402 West Washington Street
Room W195
Indianapolis, IN 46204-2751
Phone: 317/232-1979 Fax: 317/233-8509



certified mail #7003 1010 0003 5731 6205 4-1-11 jfo

Safety Order and Notification of Penalty

To:

Hospitality Staffing Solutions, LLC,
and its successors
828 Fort Wayne Avenue
Indianapolis, IN 46204

Inspection Number: 315042325
Inspection Date(s): 12/30/2010 - 02/25/2011
Issuance Date: 04/01/2011

Inspection Site:

Hyatt Regency Indianapolis
1 South Capitol Avenue
Indianapolis, IN 46204

The violation(s) described in this Safety Order and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

An inspection of your place of employment has revealed conditions which we believe do not comply with the provisions of the Indiana Occupational Safety and Health Act (Indiana Code Chapter 22-8-1.1) or the standards or rules adopted thereunder. Accordingly, enclosed please find safety order(s) and notification(s) of penalty describing such violation(s) with references to applicable standards, rules, or provisions of the statute and stating the amount of any penalty(ies).

Informal Conference - Please be advised that it may be possible to informally settle any potential dispute without initiating the more elaborate proceedings brought on by a petition for review. Prior to filing a petition for review, you may request an informal conference concerning any of the results of the inspection (safety orders, penalties, abatement dates, etc.) by contacting the Indiana Department of Labor/IOSHA, preferably by telephone, in a prompt manner. Please be advised that a request for an informal conference cannot extend the fifteen working day period for filing a petition for review. Informal conferences frequently resolve any possible disputes, and therefore you are urged to take advantage of this opportunity. Because of the limited time period and in order to facilitate scheduling, any requests for an informal conference should be made promptly upon your receipt of the safety order(s) and notification(s) of penalty.

Right to Contest - You are hereby also notified that you are entitled to seek administrative review of the safety order(s), penalty(ies), or both by filing a written petition for review at the above address postmarked within fifteen working days of your receipt of the safety order(s) and notification(s) of penalty. ("Working days" means

Mondays through Fridays, but does not include Saturdays, Sundays, legal holidays under a state statute or days on which the Indiana Department of Labor's offices are closed during regular business hours). If you do not file such a petition for review (contest), the safety order(s) and penalty(ies) shall be deemed final orders of the Board of Safety Review and not subject to review by any court or agency. The issuance of a safety order does not constitute a finding that a violation has occurred unless no petition for review is filed, or if a petition for review (contest) is filed, it must contain a statement of its basis and should reference the above inspection number. Upon receipt of your petition for review, we will affirm, amend or dismiss the safety order(s) and notification(s) of penalty. If we affirm, your petition for review will be granted (unless it was not timely) and the dispute will be certified by the Board of Safety Review for further proceedings. The Board of Safety Review is an independent agency appointed by the governor with authority to conduct hearings and to issue decisions concerning disputed safety order(s) and notification(s) of penalty. If we amend the safety order(s) or notification(s) of penalty, your petition for review shall be deemed moot. However, you will then be given an opportunity to file a petition for review concerning the amended safety order(s) and notification(s) of penalty.

Please be advised that an employee or representative of employees may file a petition for review to contest the reasonableness of the time stated in the safety order(s) for the abatement of any violation.

Posting - Upon receipt of any safety order(s) you are required to post such safety order(s), or a copy thereof, unedited, at or near each place an alleged violation referred to in the safety order(s) occurred. However, if your operations are such that it is not practicable to post the safety order(s) at or near each place of alleged violation, such safety order(s) shall be posted, unedited, in a prominent place where it will be readily observable by all affected employees. For example, if you are engaged in activities which are physically dispersed, the safety order(s) may be posted at the location from which the employees operate to carry out their activities. You must take steps to ensure that the safety order is not altered, defaced, or covered by other material. Posting shall be until the violation is abated, or for three working days, whichever is longer.

Penalties - Penalties are due within fifteen (15) working days of receipt of this notification unless contested. Abatement does not constitute payment of penalties.

Abatement - The conditions cited in the safety order(s) must be corrected (abated) on or before the date shown for each item on the safety order(s) and notification(s) of penalty unless:

(1) You file a petition for review concerning the violation, in which case the full abatement period shall commence from the issuance of a final decision by the Board of Safety Review or the courts which requires compliance with the safety order; or

(2) The abatement period is extended by the granting of a petition for modification of abatement date.

PMAs - The petition for modification of abatement date is a manner in which you may seek additional time to correct (abate) a violation without having to file a petition for review concerning the safety order, or after the expiration of the time period to file such a petition for review when it becomes apparent that you need extra time to abate the violation. A petition for modification of abatement date shall be in writing and shall include the following information:

(1) All steps you have taken, and the dates of such actions, in an effort to achieve compliance during the prescribed abatement period.

(2) The specific additional abatement time necessary in order to achieve compliance.

(3) The reasons such additional time is necessary, including the unavailability of professional or technical personnel or of materials and equipment, or because necessary construction or alteration of facilities cannot be completed by the original abatement date.

(4) All available interim steps being taken to safeguard employees against the cited hazard during the abatement period.

(5) A certification that a copy of the petition has been posted, and if appropriate, served on the authorized representative of affected employees, and a certification of the date upon which such posting and service was made.

A petition for modification of abatement date shall be filed with the Indiana Department of Labor/IOSHA no later than the close of the next working day following the date on which abatement was originally required. A later-filed petition shall be accompanied by the employer's statement of exceptional circumstances explaining the delay. A copy of such petition shall be posted in a conspicuous place where all affected employees will have notice thereof or near such location where the violation occurred. The petition shall remain posted until the time period for the filing of a petition for review of the Commissioner's granting or denying the petition expires. Where affected employees are represented by an authorized representative, said representative shall be served a copy of such petition.

Notification of Corrective Action - Correction of the alleged violations which have an abatement period of thirty (30) days or less should be reported in writing to us promptly upon correction. A "Letter of Abatement" form and an "Abatement Photographs" worksheet are enclosed for your assistance in providing adequate documentation of abatement. Reports of corrections should show specific corrective action on each alleged violation and the date of such action. On alleged violations with abatement periods of more than thirty (30) days, a written progress report should be submitted, detailing what has been done, what remains to be done, and the time needed to fully abate each such violation. When the alleged violation is fully abated, we should be so advised. Timely correction of an alleged violation does not affect the initial proposed penalty.

Followup Inspections - Please be advised that a followup inspection may be made for the purpose of ascertaining that you have posted the safety order(s) and corrected the alleged violations. Failure to correct an alleged violation may result in additional penalties for each day that the violation has not been corrected.

Employer Discrimination Unlawful - The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the Indiana Department of Labor/IOSHA at the address shown above.

Notice to Employees - The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the Indiana Department of Labor/IOSHA at the address shown above within fifteen (15) working days (excluding weekends and State holidays) or receipt by the employer of this safety order and penalty.

If you wish additional information, you may direct such requests to us at the address or telephone number stated above.

Indiana Department of Labor

Indiana Occupational Safety and Health Administration



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with IOSHA to discuss the safety order(s) issued on 04/01/2011. The conference will be held at the IOSHA office located at 402 West Washington Street, Room W195, Indianapolis, IN 46204 on _____ at _____.

Employees and/or representatives of employees have a right to attend an informal conference.

Indiana Department of Labor

Occupational Safety and Health Administration

Inspection
Number:

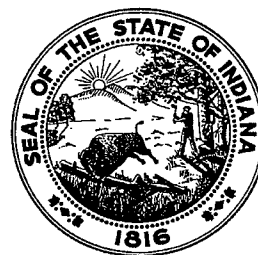
315042325

Inspection Dates:

12/30/2010 -
02/25/2011

Issuance Date:

04/01/2011



Safety Order and Notification of Penalty

Company Name: Hospitality Staffing Solutions, LLC

Inspection Site: 828 Fort Wayne Avenue, Indianapolis, IN 46204

Safety Order 1 Item 1 Type of Violation: **Serious**

29 CFR 1910.1030(g)(2)(ii)(A): The employer did not ensure that training was provided to employees with occupational exposure at the time of initial assignment to tasks where occupational exposure might take place:

Facility - Employees who performed duties such as but not limited to housekeeping at the Hyatt Regency Indianapolis had reasonably anticipated exposure to potentially infectious materials such as but not limited to blood, a variety of other unknown and/or mixed body fluids, and used syringes (needles) and were not provided site-specific training.

ABATEMENT NOTE: Bloodborne pathogens training must cover topics listed in 1910.1030(g)(2)(vii)[A-N].

Date By Which Violation Must be Abated:

04/27/2011

Proposed Penalty:

\$1,800.00

Safety Order 1 Item 2 Type of Violation: **Serious**

29 CFR 1910.1200(h)(1): The employer did not provide employees with effective information and training on hazardous chemicals in their work area at the time of their initial assignment, and whenever a new physical or health hazard the employees have not previously been trained about was introduced into their work area:

Facility - No site-specific information or training about the hazards associated with use of chemicals and/or chemical-containing products was provided to employees such as but not limited to housekeeping and dishwashers who worked at the Hyatt Regency Indianapolis. Examples of products used on a regular and routine basis (e.g., daily) included but were not limited to EcoLab 14 Antibacterial All Purpose Cleaner, EcoLab Oasis Pro Laundry Fresh Room Freshener, EcoLab Oasis Pro 41 Glass Cleaner - Ammoniated, Acorn Citra Gloss, EcoLab GelPro 50, EcoLab Oasis Pro 70 Marble Safe Cleaner, EcoLab 3X-RA Rinse Additive, EcoLab Ultra Lime-A-Way, EcoLab Super Trump, EcoLab Apex Power Plus, and Array Germicidal Bleach and Disinfectant.

ABATEMENT NOTE: Information and training may be designed to cover categories of hazards (e.g., flammability, carcinogenicity) or specific chemicals. Chemical-specific information must always be available through labels and material safety data sheets:

Date By Which Violation Must be Abated:

04/27/2011

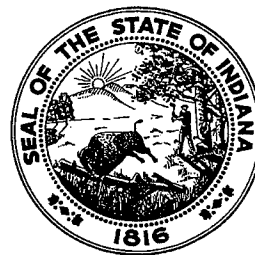
Proposed Penalty:

\$1,800.00

Indiana Department of Labor

Occupational Safety and Health Administration

Inspection Number: 315042325
Inspection Dates: 12/30/2010 - 02/25/2011
Issuance Date: 04/01/2011



Safety Order and Notification of Penalty

Company Name: Hospitality Staffing Solutions, LLC
Inspection Site: 828 Fort Wayne Avenue, Indianapolis, IN 46204

Safety Order 2 Item 1 Type of Violation: **Knowing**

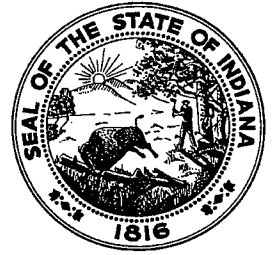
29 CFR §1904.40(a): Copies of records kept under Part 1904 requested by an authorized government representative were not provided within four (4) business hours:

- a) Facility - The OSHA 300 log of injuries and illness, for Hospitality Staffing Solutions LLC employees who worked at the Hyatt Regency Indianapolis during 2010, requested on the IDOL document request form dated 12/30/10, was received via e-mail on 2/15/11, thirty-two working days after the initial request. The compliance officer had to make at least twelve separate requests for this information via e-mail, phone calls, and personal contact with employer representatives.
- b) Facility - The OSHA 300 log of injuries and illness, for Hospitality Staffing Solutions LLC employees who worked at the Hyatt Regency Indianapolis during 2009, were requested on the IDOL document request form dated 12/30/10, but were never provided to IOSHA even though the compliance officer made at least twelve separate requests for this information via e-mail, phone calls, and personal contact with employer representatives.
- c) Facility - The OSHA 300 log of injuries and illness, for Hospitality Staffing Solutions LLC employees who worked at the Hyatt Regency Indianapolis during 2008, were requested on the IDOL document request form dated 12/30/10, but were never provided to IOSHA even though the compliance officer made at least twelve separate requests for this information via e-mail, phone calls, and personal contact with employer representatives.
- d) Facility - The OSHA 300 log of injuries and illness, for Hospitality Staffing Solutions LLC employees who worked at the Hyatt Regency Indianapolis during 2007, were requested on the IDOL document request form dated 12/30/10, but were never provided to IOSHA even though the compliance officer made at least twelve separate requests for this information via e-mail, phone calls, and personal contact with employer representatives.
- e) Facility - The OSHA 301 forms, or the equivalent first reports of injury or illness workers compensation claim forms, for Hospitality Staffing Solutions LLC employees who were injured while working at the Hyatt Regency Indianapolis during 2010, requested on the IDOL document request form dated 12/30/10, were received via e-mail on 1/24/11, sixteen working days after the initial request. The compliance officer had to make at least twelve separate requests for this information via e-mail, phone calls, and personal contact with employer representatives.
- f) Facility - The OSHA 300A year end summary of injuries and illnesses for Hospitality Staffing Solutions, LLC employees who worked at the Hyatt Regency Indianapolis during 2009, requested on the IDOL document request form dated 12/30/10, was not provided to IOSHA even though the compliance officer made at least twelve separate requests for this information via e-mail, phone calls and personal contact with employer representatives.
- g) Facility - The OSHA 300A year end summary of injuries and illnesses for Hospitality Staffing Solutions, LLC employees who worked at the Hyatt Regency Indianapolis during 2008, requested on the IDOL document request form

Indiana Department of Labor

Occupational Safety and Health Administration

Inspection Number: 315042325
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Safety Order and Notification of Penalty

Company Name: Hospitality Staffing Solutions, LLC
Inspection Site: 828 Fort Wayne Avenue, Indianapolis, IN 46204

dated 12/30/10, was not provided to IOSHA even though the compliance officer made at least twelve separate requests for this information via e-mail, phone calls and personal contact with employer representatives.

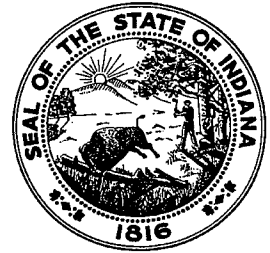
h) Facility - The OSHA 300A year end summary of injuries and illnesses for Hospitality Staffing Solutions, LLC employees who worked at the Hyatt Regency Indianapolis during 2007, requested on the IDOL document request form dated 12/30/10, was not provided to IOSHA even though the compliance officer made at least twelve separate requests for this information via e-mail, phone calls and personal contact with employer representatives.

Date By Which Violation Must be Abated:	04/27/2011
Proposed Penalty:	\$40,000.00

Indiana Department of Labor

Occupational Safety and Health Administration

Inspection Number: 315042325
Inspection Dates: 12/30/2010 - 02/25/2011
Issuance Date: 04/01/2011



Safety Order and Notification of Penalty

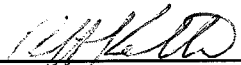
Company Name: Hospitality Staffing Solutions, LLC
Inspection Site: 828 Fort Wayne Avenue, Indianapolis, IN 46204

Safety Order 3 Item 1 Type of Violation: **Nonserious**

29 CFR 1904.29(a): A Log of all Work-Related Injuries and Illnesses (OSHA Form 300), and/or the Summary of Work-Related Injuries and Illnesses (OSHA Form 300-A) were not kept by the establishment:

- a) Facility - While tasked to perform work such as but not limited to housekeeping, food preparation, and banquet services at the Hyatt Regency Indianapolis, at least three employees of Hospitality Staffing Solutions, LLC suffered and received treatment for recordable, work-related injuries in 2010. Those three recordable cases, as defined in 1904.7(b)(5) were not recorded on the OSHA 300 Log of work-related injuries and illness.
- b) Facility - An OSHA 300 Log of work-related injuries and illness, or an equivalent form, for 2009 was not maintained for Hospitality Staffing Solutions, LLC employees who worked at the Hyatt Regency Indianapolis.
- c) Facility - An OSHA 300 Log of work-related injuries and illness, or an equivalent form, for 2008 was not maintained for Hospitality Staffing Solutions, LLC employees who worked at the Hyatt Regency Indianapolis.
- d) Facility - An OSHA 300 Log of work-related injuries and illness, or an equivalent form, for 2007 was not maintained for Hospitality Staffing Solutions, LLC employees who worked at the Hyatt Regency Indianapolis.
- e) Facility - An OSHA Form 300A, summary of work-related injuries and illnesses, or an equivalent form, for the calendar year 2009, was not maintained by either the local or corporate office.
- f) Facility - An OSHA Form 300A, summary of work-related injuries and illnesses, or an equivalent form, for the calendar year 2008, was not maintained by either the local or corporate office.
- g) Facility - An OSHA Form 300A, summary of work-related injuries and illnesses, or an equivalent form, for the calendar year 2007, was not maintained by either the local or corporate office.

Date By Which Violation Must be Abated:	04/27/2011
Proposed Penalty:	\$6,300.00



Robert A. Kattau
Director, Industrial Compliance

Indiana Department of Labor

Indiana Occupational Safety and Health Administration
402 West Washington Street
Room W195
Indianapolis, IN 46204-2751
Phone: 317/232-1979 Fax: 317/233-8509



INVOICE/DEBT COLLECTION NOTICE

Company Name: Hospitality Staffing Solutions, LLC
Inspection Site: 828 Fort Wayne Avenue, Indianapolis, IN 46204
Issuance Date: 04/01/2011

Summary of Penalties for Inspection Number 315042325

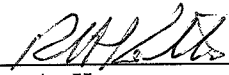
Safety Order 01, Serious	=	\$3,600.00
Safety Order 02, Knowing	=	\$40,000.00
Safety Order 03, Nonserious	=	\$6,300.00
<u>Total Proposed Penalties</u>		\$49,900.00

Penalties are due within fifteen (15) working days of receipt of this notification unless contested. Make your check or money order payable to: "Indiana DOL/IOSHA". Please indicate IOSHA's Inspection Number (indicated above) on the remittance.

IOSHA does not agree to any restrictions or conditions or endorsements put on any check or money order for less than full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

Corrective action, taken by you for each alleged violation should be submitted to this office on or about the abatement dates indicated on the Safety Order and Notification of Penalty.

A work sheet has been provided to assist in providing the required abatement information. A completed copy of this work sheet should be posted at the worksite with the safety order(s).


Robert A. Kattau
Director, Industrial Compliance

4-1-11
Date